

**SOUTH JASPER COUNTY
WATER SUPPLY CORPORATION**

CUSTOMER INFORMATION SHEET

ALL CUSTOMERS:

- **Bills are due the 15th of every month.** On the 16th, a late charge will automatically be assessed. If the bill is not paid by the 25th of the month, the water meter will be placed on shut off/locked. There is a \$50.00 reconnect fee.

Up to 1,000 gallons \$ 26.00 (minimum charge)

Additional gallons \$ 6.00 for each 1,000 gallons

Tax .05%

- Payments may be mailed to PO Box 1939, Buna, Texas 77612, brought to the office (drop box is available for after-hours payments), which is located at 665 County Road 784, or paid online at **southjasper.epayub.com** or **southjasperwater.com**. There is a small charge to our third-party payment processor for online payments.
- If you cannot pay your bill, please call (409) 994-3723 or email us at southjasperwater@gmail.com by the 25th of the month to make payment arrangements.
- Our hours are Monday-Thursday from 8:00-12:00/1:00-4:30 and Friday from 8:00-12:00.
- It is the customer's responsibility to maintain the meter box (ant and debris free). Damages to meter boxes should be reported to our office as soon as possible. When applicable, customers will be charged for repair or replacement parts for the meter/box.

NEW METERS ONLY:

- For new service, the first payment must be paid in cash, check or money order.
- The meter will be installed by the driveway if possible; please drive the blue flag (stake) on the side of the driveway you prefer the meter to be installed.
- The service line from the meter to the house is the customer's responsibility to install and maintain. We recommend using 1-inch or greater PVC pipe for service line. Refer to a licensed plumber or the plumbing code.
- The customer should bury the line at least 12" inches deep as desired.
- Disconnect water pump from house with a physical air gap.
- The outside hose bibb (outside faucet), must have a back-flow preventer installed. Please read the handout on cross connections. We are available to answer any questions.
- After a period of continuous water usage, we will contact you to schedule a Customer Service Inspection (CSI).

Signature and Date

REVISED, April 2025